

This monthly report is intended to provide the Vernon College Board of Trustees, Vernon College Foundation Board members, as well as college faculty and staff, with updated information regarding significant college activities, issues, and accomplishments.

College Governance – Dr. Dusty R. Johnston, President

- At the March 12 board meeting, the Vernon College Board of Trustees considered and approved:
 - Proposal from Anthony Inman Construction to complete the renovation of the Vernon campus residence halls for a total of \$2,160,000.
 - Deactivation of the Cosmetology Instructor program
 - Reappointment of faculty for 2025-2026
- The Vernon College Board of Trustees also heard reports and updates on:
 - Board of Trustees self-reflection survey
 - King farm
 - Spring 2025 enrollment snapshot
- Please contact Kristen Harris with ideas about marketing and recruiting. The reorganized marketing/recruiting department includes Kristin, Holly Scheller, Madison Tiedman, and Tracy Catlin. They have developed an aggressive plan for upcoming months, but welcome your input.
- The 89th Texas legislative session is moving fast with a record number of bills and resolutions filed by the deadline—8898. Support for the new funding methodology for community colleges is very strong so we are anticipating a positive outcome. The session concludes on June 2, 2025.
- Upcoming events:
 - (1) Easter Eggstravaganza—photos with Easter Bunny and Chappie -Tuesday, April 15—4:00 pm-5:30 pm—Vernon Campus
 - (2) Vernon College Foundation Board meeting – Thursday, April 17, 2025 – 10:00 a.m. – Vernon campus
 - (3) Honors Convocation – Thursday, April 24, 2025—6:30 pm—King Gym, Vernon campus
 - (4) Sports Banquet – Monday, May 1, 2025—6:30 pm—Calvary Baptist Church, Vernon
 - (5) Vernon College Theater production—*Macbeth*—May 1-3, 2025—Vernon College Auditorium
 - (6) Commencement – Thursday, May 8, 2025--6:00 pm--Kay Yeager Coliseum, Wichita Falls
 - 4:30 p.m. Graduate Check-in—all students
 - 5:30 p.m. Board members, faculty, staff, and students prepare for entrance
 - 6:00 p.m. Graduation – All students
 - (7) ADN Pinning—Friday, May 9, 2025—10:30 am—Wilbarger Auditorium

Instructional Services – Shana Drury, Vice President

- VC hosted Vernon ISD regarding first time dual credit students for the 25-26 academic year on March 3
- Attended the Texas Association of Chief Academic Officers (TACAO) Quarterly meeting on March 3
- Met with Northside ISD regarding dual credit/CTE opportunities on March 5
- Met with Henrietta ISD regarding dual credit/CTE opportunities on March 6
- Attended the State of the Economy presented by the Wichita Falls Chamber on March 19
- Attended the High School Counselor luncheon on March 19
- An Allied Health tour took place on March 21 at CCC for ten high schools with approximately 150 students in partnership with North Central Area Health Education Center
- Finalizing Summer and Fall schedules
- Working on Professional Reviews for staff and faculty
- Editing printed catalog and Colleague catalog for 25-26
- Compiling Employee Handbook recommendations for 25-26

Student Services – Dr. Criquett Chapman, Vice President

Highlights in March:

Dean – Housing & Marketing/Recruiting

- March 5 – Region 9 Transition Fair
- March 18 – Wichita Falls Community Job Fair
- March 19 – HS Counselor Lunch
- March 21 – AHEC – Allied Health Tours CCC
- March 25 – WF Chamber Meeting
- March 26 – Allied Health Career Fair
- March 27&28 – UIL Competitions CCC
- March 29 – VISD Career Fair
- Honors Program Nominations
- Recruitment Letters sent to CE grads
- Multiple Tours and Application Workshops at Vernon, CCC, and Skills

Financial Aid

- Posted the Financial Aid Blog for March “GET YOUR PELL ON” to notify students about the availability of Pell Grant funds for the summer semester and encourage students to take classes in the summer.
- Posted many Facebook and Instagram posts on how to apply for financial aid, VC scholarship Application priority deadline, summer Pell availability, frequently asked questions, and requirement to complete Exit Loan Counseling for student loan borrowers prior to graduation.
- Continued to award Texas Educational Opportunity Grant funds to eligible students and began calling students who have not responded to their MyVC or student email.
- Crystal and Ashleigh participated in the Texas Colleague Team Meeting.
- Completed assessment activity reports for IPEDS & Draft Cohort Default Rate.
- Sent out 769 emails to spring Pell eligible students to notify them of the availability of Pell Grant funds for the summer and encourage them to take summer classes.
- Pulled down 1,371 FAFSAs for 2025-26. Crystal has slowly started packaging to verify that process is working correctly. 101 students have been packaged for the upcoming Fall.
- Title III Eligibility Waiver Letter for 2025-26 submitted to Texas Higher Education Coordinating Board.
- Working with Recruitment and Marketing to plan the FAFSA 500 financial aid event for April.
- Catalog corrections completed and submitted.

Student Success

- Program Spotlight: Academic Improvement Program
The Academic Improvement Program (AIP) is a targeted academic coaching requirement for all students who are on Academic Probation. Students may participate in person or online with a Student Success Specialist to include, but not limited to, GPA computation, goal setting, and detailed discussion of tools and resources available to increase student success. Students will complete the program when they have completed their Academic Improvement Plan.
 - Students registered each semester who are not in Good Standing will have a hold on their account until they meet certain requirements
 - Students can either complete a written plan, a canvas course, or an in-person meeting with their assigned Student Success Specialist to complete their Academic Improvement Program requirements
 - I’m First – VC monthly focus on Time Management on March 5th in CCC and March 6th in VER
- Valerie Whitten attended the TVC (Texas Veterans Commission) Veterans Education virtual webinar on March 19th
- Taylor Seedig, Kelli Lehman, and Jacqueline Bone participated in Meals in Wheels on March 19th
- Delilah Fowler attended the Pharmacy Tech Advisory Committee Meeting on March 19th
- Christian Ford and Kelly Miller attended the Counselor Luncheon on March 19th
- Held a Transfer Fair at CCC on March 20th at the same time as the Graduation Fair
- Criquett Chapman and Kelly Miller attended the TACCSAA (Texas Association of Community College Student Affairs Administrators) on March 25th-26th in Austin, TX

- Melissa Moore-Rodriguez visited MSU's Tutoring & Academic Support Programs (TASP) who do academic advising for student with undecided majors on March 27th
- Dual Credit Events:
 - Vernon ISD Parent Information Meeting on March 3rd
 - Midway ISD Information Workshop on March 17th
 - Henrietta ISD Application Workshop on March 18th
 - Henrietta ISD Parent Information Meeting on March 24th
- Summer and Fall schedules were posted in MyVC

Police

- Prepared the officer schedules for the month of April.
- Prepared coverage for all Special Events.
- All fire, safety, and clergy reporting are up to date.
- All officers' daily logs are complete and have been looked through. No major issues currently.

Admissions/Registrar/Testing

- Admissions staff used Element 451 for application processing
- Processed applications for Spring 2, Summer, and Fall
- Registered students for Spring 2
- Maria, Sjahontont, and Colleen met with SEVP rep
- In conjunction with the Bookstore, held Graduation Fairs in Vernon and CCC—both were successful with many students applying for graduation and picking up caps and gowns
- Sjahontont and Colleen attended the NAFSA Texas State Meeting
- Over 400 tests administered! Tests administered include TSI, HESI, TCEQ, NREMT, TCFP, TCOLE, CLEP, GED, EBS and QBCU

Upcoming in April

- April 3 – Vernon Adulting Day
- April 5 – Catholic Charities Day of Service
- April 10 – Catholic Charities Resources Fair
- April 16 – WF Chamber Meeting
- April 24 – Honors Program
- Continued processing of 2025-26 FAFSA's
- Processing Summer Pell Review forms
- Ashleigh will attend TASFAA Regional Training in Lubbock
- Summer & Fall registration
- FAFSA 500

Finance/Administrative Services/Physical Plant – Mindi Flynn, Vice President

Business Offices

- RFP's for the dorm renovation were opened on March 6th in the Vernon Boardroom. The committee recommended Anthony Inman Construction for the job. The board approved on March 12. Renovations will begin May 10.
- Draft 1 of the 2025-2026 is being prepared and will go to the board on April 9.
- Mindi Flynn attended the Dual Credit luncheon and the High School Counselors lunch at CCC
- An RFP is being prepared to get quotes for our liability insurance. This will be posted in April.
- IPEDS financial data was submitted.
- Working on updates to Employee Handbook, History of Student Success and Facilities Master Plan.

Physical Plant

- Interviewed for Maintenance supervisor in Vernon and hired Stevie Williams. Earnest Newman was also hired for maintenance specialist starting in April.
- Windows in the Wright Library were cleaned and tinted.
- All elements of the pool heater have been replaced or repaired. It is finally up and running again.
- Several repairs were made on the athletic busses and tires were replaced.

- The heat exchange on the RTU for Admissions was replaced on the Vernon Campus.
- Plans are underway to move out all dorm furniture as students check out to be prepared for the summer renovation.
- The employee bathroom near the administrative suite at CCC has been updated.
- CCC helped with multiple setups including Grad Fair, Transfer Fair and UIL.
- ONCOR planned power outage for repairs completed at STC.
- Shampoo chairs were repaired in the cosmetology lab at CCC.
- Shelving was built in the storage closet in the new Marketing/Recruiting suite.
- Assisting nursing with relocation of storage shelves and filing cabinets.
- Gathering quotes for tennis court lighting, foam roof repairs, etc.
- Mowing weekly and landscaping has resumed at all locations.
- Cleaning and sanitizing daily and nightly, as well as stripping and buffing floors.

Human Resources

- Personnel
 - Reassignment
 1. Stevie Williams, from Maintenance Specialist to Maintenance Supervisor, Vernon Campus, effective March 24th, 2025
 - Resignation
 1. Anthony Navarrette, Grounds Tech, Vernon Campus, effective March 28, 2025
 - Retirement
 1. Ray Carr, Maintenance Supervisor, Vernon Campus, effective March 24th, 2025
- Michelle White
 - Pulling evaluations from NEOED.
 - The Community Interaction Committee has been preparing for the Easter Bunny arrival on April 15.
 - New Hires:
 - 2 – Adjunct faculty
 - 2 – Students
- Jackie Polk
 - Completed IPEDS report
 - Attended Social Security Webinar 3/25/2025
 - Attended Human Resources Council meeting on 3/27/2025
 - Coordinated rescheduled TBI Blood Drive 3/31/2025
 - Started work on Employee Handbook
 - Submitted numerous information request lists

Information Systems and Technology – Dr. Roxanne Hill, Vice President

- Weekly Colleague Team LEAD meetings
- Donations were provided for the Vernon College Online Auction.
- Roxanne Hill attended the South by Southwest Education Conference in Austin, TX (3/3 – 3/6)
- Facility Request – Dual Credit Parent Meeting/Tour including setup of audio equipment and two projector screens in the King gym with technical support provided by Elizabeth Gonzalez (3/3).
- Two sessions were presented for Faculty Training highlighting Canvas, Canvas Bridge, and Online Teaching Rubrics on the Century City campus on 3/7 and at the Vernon campus on 3/28 by Roxanne Hill and Crystal Tate.
- Two sessions were presented for ITV & Teams Classroom Training highlighting operating ITV classrooms for proctors and instructors on the Vernon campus on 3/21 and at the Century City campus on 3/26, presented by Elizabeth Gonzalez.
- Facility Request – Health & Human Services Open House requested setup of audio equipment and projector screen in the Auditorium with technical support provided by Elizabeth Gonzalez (3/25).
- Help tickets submitted for March – 187

Institutional Assessment, Planning, and Effectiveness – Dr. Brad Beauchamp

- Completed alumni data request for institutional advancement
- Completed scholarship data request for institutional advancement
- Completed the Spring IPEDs survey components
- Completed the Board of Trustees self-reflection
- Finalizing new KPIA structure
- Deployed spring student course evaluations
- Submitted the SACSCOC fifth-year referral report
- Completed transcript file for student services
- Compiled files for Spring 2025 CCSSE and CCFSSSE

Institutional Advancement – Michelle Alexander

- Round 1 of the 2025-2026 General Scholarship Application closed on March 15. Round 2 opened on March 18 and will close June 15.
- The Vernon College Scholarship Committee met on March 21 and approved the 2025-2026 Funding Model.
- Offers to graduating high school seniors who applied in Round 1 were sent out the week of March 17.
- The 25th Vernon College Foundation On-Line Auction, March 4-6, raised a total of \$4,498, including the Foundation's matching grant, for 2025-2026 Departmental Grants. . Big thanks to maintenance for all their help with the auction.
- Callee Serrano delivered Meals on Wheels.
- 200 President's Reports were mailed to donors, businesses, and friends of the College.
- Michelle Alexander attended the Wichita Falls Area Community Foundation Scholarship portal training as a member of the Martin Luther King, Jr. Scholarship Committee.
- The "Frenzied Fundraiser" Committee met on March 25 to plan the next in-house fundraiser benefitting the Chaparral Emergency Aid Fund and the Vernon College Fundraiser. The event will take place on November 11 from 10 am – 2 pm on the Vernon campus and at Century City Center.

Athletics – Jason Jenkins

- March was a busy time for the athletic department. With over 20 dates of events, it was a time of many competitions and chances for our student-athletes to show what they got.
- Baseball opened up the month with a great big bang. They had 16-6 record heading into conference. To open conference with 2 series wins over NCTC and Temple was also another indication of things moving in the right direction for the baseball program. Currently they have an overall record of 23-13 and are 7-5 in conference play and are sitting in 4th place. Just a quick FYI, but only the top four teams go to the post-season tournament. If the season would end today they would be going to the dance!
- Softball also got off to a quick start before conference. The Chaps put up a 13-5 record and then ran into a very good Weatherford team. We then had a tough series against NCTC that left us very disappointed but with a lot of fight left in the team. Softball ended the month with a series sweep of Cisco to get us back on the winning track and posted a 21-15 overall record and 6-10 in conference. Lots of softball yet to play so we will see where things end up.
- Volleyball got to play some other teams in the month of March and Coach Thomas was very pleased with how the team is coming along. They went to USAO and played several games against 4-year schools and held their own. The team then again went on the road to Richland and played several other schools and coach said they won 8-10 on that day. Good work ladies in laying the foundation for next fall!
- Rodeo too finally got to participate in against some competition. They headed to Sweetwater, TX for the Ranger College Rodeo and put up some good times. Kyna Hudman Finished third in the short go and split 4th & 5th in the average. Steer roping saw Aaron Raulston, Dawson Tullis and Carter Hitt score for the team. Nice job to all our cowboys and cowgirls.
- Athletic Training started off the month with high hopes to only have them dashed at the very end of March. A young lady had accepted the position of athletic trainer and was slated to start July 1! However, with her significant other in the military things changed, orders were rescinded and she had to vacate her

offer of accepting the position. We will start the process over and find another good candidate. Wish us luck!

DRJ Comments

- The semester is quickly coming to an end. I appreciate each of your efforts to ensure that Vernon College continues to meet the needs of students, communities, and employees.
- Summer hours for 2025 will begin on Monday, May 12 and continue through Thursday, July 31. Operating hours will be Monday through Thursday 8:00 a.m. to 5:30 p.m. Vernon College will return to the Monday through Thursday 8:00 a.m. to 6:00 p.m. and Friday 8:00 a.m. to 12:00 noon schedule on Monday, August 4, 2025.
- Please contact me with any input or questions at:
 - drj@vernoncollege.edu
 - Office – 940-552-6291 ext. 2200
 - Cell – 940-261-0060